

HOLLY HILLS SPECIAL BUSINESS DISTRICT INFRASTRUCTURE COMMITTEE

Meeting Minutes for March 8, 2023

Members in attendance:

Alison Bryar	Linda Callanan	Ryan Hanlon	Loren Lang
Joe Lorenz	Colleen Nigro	Gary Nipper	
Ed Papes	Katie Thorman	Abby Richter	

Members absent: Bridget Flood, Meghan Cotner, Eric McMahan

Ex officio non-voting members present: Mechelle Minden, Brett Reinert

Meeting was called to order at 7pm at St. Stephen Protomartyr cafeteria.

New Business: General updates.

Ryan shared that the HHSBD Board approved our moving into (RFI) Request for Information phase for Project 1 (Gates) and other updates from over the last month.

A summary was given about a Carondolet Park Advisory Board meeting that Brooks and Mechelle from the HHSB Board and Gary and Ryan attended. Key findings from meeting include:

- Carondolet Park Advisory Board facilitates improvements in the park and is appointed by the city. The parks department, St. Louis City Parks Commissioner Kim Haegele looks to them for direction and guidance but ultimately has the final decision.
- Kim asked lots of questions about fire / safety implications and processes for opening and closing the gates daily. Mechelle shared that it seemed like her biggest roadblock was potential failures to open / close gates and thus public losing access. She also had interest in discussing traffic calming measure in the park *after* the gates are put in place.

There was discussion about how to best coordinate efforts with the security and beautification committees since there will be overlap (Ed Papes). Brett and Mechelle shared that their role on our subcommittee is to help coordinate efforts and that the Board is looking into communication tools like Slack to help facilitate cross committee collaboration.

There was discussion around needing to be very specific before you go into RFP (Request for Proposal) stage (Brett). Linda agreed that we should be sure to get our RFI process complete to get adequate information before moving into RFP. Ed shared he'd want to know the following before we move into RFP: exact locations of the gates, measurements of the gates, direction as far as materials, functionality and look of the gates.

Mechelle shared that ward dollars are present and managed by Alderwoman Schweitzer and are currently meant to be used for sidewalks and that there can be continued conversations about future dollar spends and the possibility of allocating them to support HHSBD projects.

Brett shared that he spoke to the newly formed Urban Design & Planning Department with the City of St. Louis. They have done mockups of traffic calming, etc. We are waiting get a call back from them.

New Business: 3 initial project names were refined for clarity and working groups solidified:

PROJECT 1: Installation of 5 gates for new Carondelet Park (to close park during hours in which it is not open; gates to be open / closed with the support of the safety committee). (Park traffic calming will be a focus after gates.)

Meghan Cotner Ryan Hanlon Eric McMahan

Katie Thorman Gary Nipper

PROJECT 2: Signage and visual cues to signal the Holly Hills Neighborhood.

Alison Bryer Colleen Nigro Abby Richter

PROJECT 3: Traffic calming to encourage safe driving through district streets (not park).

Linda Callahan Bridget Flood Loren Lang

Joe Lorenz Ed Papes

New Business: The working groups broke out to meet and begin planning.

Action items:

The Project 1 working groups will focus on gathering information around design and solutions to move from RFI to requesting the board allow us to move to RFP.

The project 1 and project 2 working groups will research and plan what the long-term solution should be for gates that will address the safety concerns *and* be thoughtfully designed to add visual value to the park. The goal is to assess what information is needed to move into RFI phase for the long-term solution.

The signage committee is researching implementation and cost of getting simple lamp post “flags / signs” with the green and white Holly Hills logo (like what you see in Central West End, etc.)

There was one member of the public present during public comment period, but she had not comment.

There was a motion to adjourn by Abby and seconded by Ryan. All members voted to adjourn.